

## Testimonials: Jo Johnston of V-Sec

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### Given by: Marketing Director – Book Publishers

*“Jo is highly organised, calm and efficient. Whenever I am overloaded I call on her and know that she will provide exactly what I need, when I need it. I wouldn’t want to be without Jo at the end of an email or phone line. I cannot recommend her highly enough.”*

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### Given by: Life Coach

*“I took the step of going virtual with a PA for two reasons:*

*- Cost effectiveness – I now outlay for work I want done, rather than pay a salary / PAYE, or hire a temp on a learning curve.*

*- Guaranteed skills – Jo is a mature and highly experienced professional who does not develop herself on my time or money.*

*I chose to work with Jo because she immediately put herself out to understand the business, my approach to my clients and the flexibility the workload would require of her. We have developed an excellent and intuitive relationship, wherein I can email or post work required to Jo, which she understands and picks up with minimum of explanation needed.*

*Jo’s response to work needs is rapid – exactly what is needed in order to maintain a rapid response to my clients. Her work is accurate and I have learnt how to best present work to Jo in order to create minimum obstacles her end in responding to my needs.*

*Our working relationship has developed into one that is supportive, honest and effective. This has been a great relief in terms of the support needed due to my primary focus on delivering to clients.*

*Jo has fulfilled my primary request at the start of our working together, which was to take initiative and provide me with feedback and ideas, rather than simply to be a copy typist. This quality has been crucial, giving great support in a year of business expansion. Jo builds her own business by supporting and caring for mine – I highly recommend her services.”*

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### Given by: Cat Breeder

*“Jo has created a website for me to advertise my hobby of cat-breeding. From the outset Jo was very helpful in putting forward ideas and suggestions to give the site maximum impact - I was very grateful for this. The site was created in very timely manner and any alterations that I have asked for since have been dealt with very promptly. In conclusion I have been very happy with the services that Jo provides and would not hesitate to recommend them to other parties.”*

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**Given by: Tunnel Engineer**

*“Many thanks for all the good work you for me so expeditiously.”*

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**Given by: Director of Security – International Security Company**

*“She is quick and efficient with a very high level of practical computer skills. She is also discreet, has an excellent ‘telephone voice and manner’ and gets on well with the wide variety of international staff she deals with on my behalf”*

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